

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, July 21, 2015**

MINUTES

CALL TO ORDER

Board Vice Chairman Elmore called to order the EDA Board Meeting at 5:22 pm.

ROLL CALL

Present: Chowdhary, Perry, Elmore, Zalud, Johnson, Hunter

Excused: Alwood, Smith

Absent: Hilliard, Bacon, Kequom

Others Present: Brian Smith, Twp Manager; Margie Henry, Twp Clerk; Schofield, Bldg Dept Clerk

APPROVAL OF MINUTES

MOTION by **Johnson** SUPPORTED by **Zalud** to approve minutes from May 19, 2015 meeting as presented. MOTION CARRIED 6-0.

APPROVAL OF AGENDA

MOTION by **Perry** SUPPORTED by **Johnson** to approve the agenda as presented. MOTION CARRIED 6-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE

East D.D.A. District Checks #248 – EFT's 0-2, 3833-3851

West D.D.A. District Checks #250 – 208

West D.D.A. District Checks #396 (G.O) - #169 – \$240,000

West D.D.A. District Checks #398 (S.A) - None

MOTION by **Johnson** with SUPPORT by **Chowdhary** to approve accounts payable as presented. MOTION CARRIED 6-0.

FINANCIAL STATEMENTS – JUNE 2015

East D.D.A. District – Operating Fund #248

West D.D.A. District – Operating Fund #250

– Bond Debt Retirement Fund #396

– Special Assessment Fund #398

– Proposed EEDA Budget Adjustments

– Edmonds Drain: Final Draw

Mr. Smith reviewed the financial statements, and the proposed budget adjustments.

MOTION by **Zalud** with SUPPORT by **Perry** to approve the financial statements as presented, including the Proposed EEDA Budget Adjustments. MOTION CARRIED 6-0.

UNFINISHED BUSINESS

A. Enterprise Park Project Update

Pat Gaffney of the Isabella Road Commission presented the final draft plans:

- Subject to change before bid letting
- Currently working to secure easements
- Coordinating with utilities before start of project
- Schedule: Bid proposal out in two weeks, bids due in July with target start date for first week in July, completion - three months from start date
- Budget: \$800,000 plus engineering cost (addl. \$80,000 – 100,000)
- Bid proposals will be sent to the Township and EDA
- Road Commission is Engineer of Record, will manage the project, pay bills and submit invoices to the EDA for reimbursement
- Road Commission will provide supporting documents with invoices, as requested
- Project will be three lanes with a paved shoulder

B. Tree Policy Update

Doug Schultz of Rowe Professional Services presented policy recommendations to the Board. Discussion was held on the different options, goals for aesthetics, the updated sign ordinance, encouraging monument signs, and the financial impact to local businesses.

Mr. Sprague of University Motor Mall spoke from the audience regarding his tree issues:

- Trees damaging car inventory, blocking view from the street, creates a safety hazard
- He claimed responsibility for having (2) unauthorized trees removed from his lot
- Stated that changing to a monument sign would be a financial burden
- Stated that if he was not allowed to take all the trees down, the owners would not take down the house on the property, which was ordered demolished by the Building Official

Discussion included establishing a mitigation fund which would be used to replace future damaged trees, and setting up a committee to review the tree policy. Bob Elmore volunteered for the committee.

Action Items: Rowe to develop list of other communities to ask about similar situations, the Township will provide cost estimates for minimum requirements for a monument sign.

General Projects Update

Mr. Smith gave a brief update of the following projects:

- Overpass repair is completed
- It was determined the LED Christmas lights were too expensive
- Banners to be hung as soon as they are available

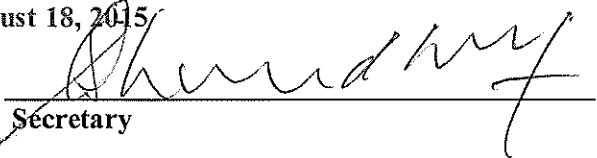
C. Christmas Lights

MOTION to adjourn by **Zalud** with SUPPORT by **Johnson**. MOTION CARRIED 6-0.

OTHER BUSINESS

Next Scheduled Regular Meeting of EDA Board – August 18, 2015

APPROVED BY


Secretary

(Recorded by Angela Schofield)